

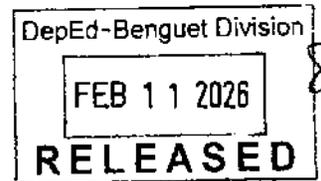


Republic of the Philippines
Department of Education
Schools Division of Benguet

February 9, 2026

DIVISION MEMORANDUM

No. 58, s 2026



**ADDENDUM TO THE MEMORANDUM ENTITLED
 "ASSISTANCE OF SCHOOLS AND DISTRICTS IN THE PREPARATION OF
 BILLETING AREAS AND PLAYING VENUES FOR THE CARAA MEET 2026"**

TO: Chief Education Supervisors, CID, and SGOD
 Public Schools District Supervisors, Coordinating Principals
 All Non-teaching personnel
 All Others Concerned

1. In reference to the previously issued Memorandum relative to the preparatory activities scheduled from February 9 to 20, 2026, this Addendum is hereby issued to provide additional clarifications and assignments:

- Work Assignments Outside the Rotational Schedule

Personnel who are not scheduled for rotational deployment at the Benguet Sports Complex on a given day shall report to and work at their respective assigned billeting areas for continued preparation activities.

- Inclusion of Drivers

Drivers are likewise included in the deployment to support transport and logistics requirements relative to the CARAA Meet 2026.

In this regard, Mr. Darcy Poloc and Mr. Ezra Dellias are hereby requested to serve as drivers to support preparatory works and related activities for CARAA 2026.

- Facilitation of Preparatory Works

The following personnel are hereby designated to facilitate and oversee preparatory works in the playing venues and billeting areas:

- 1) Mr. Ceasar Luma-ang
- 2) Mr. Denver Sin-ot
- 3) Mr. Arvin M. Doman

2. The following personnel are hereby designated as additional welders and are assigned to the Sports Oval to perform fabrication works necessary for the preparation of the CARAA Meet 2026:

- Mr. Allan M. Doman
- Mr. Maximo Tuacan
- Mr. Daryl Salupen
- Mr. Tito Suniega
- Mr. Giovanni Cayat



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3. All other provisions of the earlier Memorandum remain unchanged and in full force and effect.
4. All personnel are required to report in appropriate working clothes suitable for cleaning and maintenance activities, bring available tools and materials necessary for the assigned tasks (e.g., brooms, rags, gloves, cleaning materials, carpentry and masonry materials), and exercise caution and comply with basic occupational safety measures to prevent accidents or injuries during the activity.
5. Personnel who will be working during holidays or beyond regular office hours shall be credited with Certificate of Credit (COC)/service credits or compensated with overtime pay, in accordance with existing rules and regulations.
6. Immediate compliance with and dissemination of this memorandum to all concerned is directed. This memorandum also serves as your official travel document.

Digitally signed by
ESTELA P. LEON-
CARIÑO EdD, CESO III
Date: 2026.02.11
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ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director and
Concurrent Officer-In-Charge
Office of the Schools Division Superintendent

sgod/smv/ amd